Craig Saiz MS | prestigeworldwidecr@gmail.com | github.com/prestigeworldwidecr | linkedin.com/in/prestigeworldwidecr

SQL | Python | JavaScript | VBA | C | Java | C++ | CSS | HTML English

Copilot | AWS Redshift | Github | Microsoft Power Platform | Adobe Suite | Jira | Tableau | Postman Spanish

Subject Matter Expert | HurixDigital | Dec 2024 - Present | New York, New York, United States

| Increased revision speed by 80% over expectation

| Collaborated with subject matter experts, instructional designers and project management to create engaging and effective training

| Applied adult learning principles and instructional design methodologies to develop a series of interactive e-learning modules

Digital Impact Specialist | Nourish the Future | Oct 2024 – Apr 2025 | Houston, Texas, United States

| Created infographics highlighting food insecurity, distribution needs, and seasonal availability in Texas

| Participated in weekly check-ins to update on project status

| Solicited feedback on work submissions and implemented revisions effectively

Software Engineer | Worky | Aug 2024 - Nov 2024 | Nuevo Polanco, Mexico City, Mexico

| Captured key information for process mapping, programs, and processes in revised business requirements

| Managed directory additions, deletions, documentation, calendars and organizational charts

| Centralized administration of requests, incidents, pre-payroll, and recruitment to streamline operations

Data Entry Specialist | ManpowerGroup | Aug 2023 - Sep 2024 | Milwaukee, Wisconsin, United States

| Achieved a 96% reduction in task completion time while maintaining 100% accuracy

| Decreased coworker's workload by 60% through a 15-minute training session and the provision of a datasheet

| Analyzed and interpreted spreadsheet data to uncover trends, patterns, and valuable insights

Chairman | Prestige Worldwide Computer Repair | Aug 2019 - Aug 2024 | Las Vegas, Nevada, United States

| Provided guidance to clients on university and certification coursework in C++, Node.js, Python and Java

| Developed and maintained program and process documentation for efficient information capture and mapping

| Designed, edited and enhanced landing web pages

Sportsdata Journalist | Sportradar | Aug 2023 - May 2024 | Minneapolis, Minnesota, United States

| Developed database schemas to reflect and enhance business operations

| Analyzed business processes and software systems to resolve issues and improve efficiency

| Successfully completed iScout training modules within deadlines

Data Analyst | Federal Acquisition Strategies, LLC | Jan 2022 - Feb 2023 | Arlington, Virginia, United States

| Optimized SQL queries resulting in a 32x reduction in run time

| Achieved a 10-minute duration for agile weekly meetings with Office of the Inspector General attorneys

| Authored detailed technical documentation covering a year's worth of four comprehensive reports

Data Specialist | Indiana University Bloomington | Nov 2020 - Jan 2022 | Bloomington, Indiana, United States

| Developed database queries to extract and analyze student data, creating reports for specific student groups

| Improved batch processing time by 70%

| Completed 80% of pending tasks within a team of 10

Software Engineer | uGeo | Sep 2020 - Nov 2020 | San Francisco, California, United States

| Led proof-of-concept experiments with mobile application API calls to drive CEO's strategic initiatives

| Designed and implemented database schemas to align with business processes

| Analyzed business processes and software systems to enhance performance and resolve defects

Senior Data Analyst | CoBro Consulting | Mar 2013 - Sep 2019 | San Diego, California, United States

| Modeled over 30 million demographics, transcripts and attendance records

| Created proprietary database saving $25,000 annually on part-time employee costs

| Achieved 98.5% accuracy in data polishing, entry and verification processes

Corporate Trainer | Skillgate Learning Centres | Jun 2011 - Feb 2013 | Brisbane, Queensland, Australia

| Delivered IT training seminars to clients in various government agencies after consulting with the National Training Manager

| Created customized learning materials to tackle specific business obstacles and improve employee competencies

| Upgraded AEVET database for training staff in Adult Education and Vocational Education Training

Learning and Development Specialist | Bridgepoint Education | Sep 2009 - Feb 2011 | San Diego, California, United States

| Designed and implemented a proprietary database for the Academic Department, replacing an outdated shared excel sheet

| Developed customized training programs to meet specific needs

| Produced interactive learning materials including presentations, videos and exercises

Technical Sales Representative | Caspio | Jun 2009 - Aug 2009 | Mountain View, California, United States

| Managed the entire sales cycle from prospecting to deal closure and account management

| Displayed comprehensive knowledge of the platform's technical specifications, features and benefits

| Established and nurtured strong customer relationships by catering to their needs and preferences

Academic Tutor | Elite Prep | Jan 2005 - Apr 2008 | Cupertino, California, United States

| Enhanced students' comprehension of core concepts, theories, and problem-solving strategies

| Implemented diverse teaching approaches such as visual aids, practice exercises, and real-life illustrations

| Offered tailored assistance, individualized guidance and a supportive educational environment for students

Associate Information Technology Analyst | AT&T | Jun 2007 - Jan 2008 | San Ramon, California, United States

| Developed call flow logic based on user input for IVR system

| Incorporated error handling to redirect users to correct menu selections

| Conducted thorough quality assurance testing on IVR system

Computer Technology Instructor | Saint Simon Parish School | Aug 2006 - Sep 2007 | Los Altos, California, United States

| Created curriculum plans that met educational standards and learner requirements

| Saved $10,000 in computer expenses through thorough pre-semester maintenance procedures

| Reduced ISP expenses by 65% while increasing speed threefold

Database Specialist | United Way Silicon Valley | Dec 2004 - Apr 2005 | San Jose, California, United States

| Transitioned from a $199/mo subscription database service to an in-house solution

| Designed and implemented tables, indexes and data relationships

| Integrated diverse data sources into a centralized database system

Santa Clara University | Master of Science, Engineering Management | Jan 2008 | Software Engineering Specialization

UC Irvine | Bachelor of Science, Computer Engineering | Jun 2004 | Information and Computer Science Minor

Saiz, Craig, Moshfeghi, Mehran & Yu, Hua. "Content-based Retrieval of Medical Images with Relative Entropy." International Society for Optics and Photonics (SPIE), 5371, Medical Imaging: PACS and Imaging Informatics